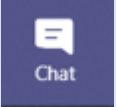
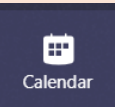
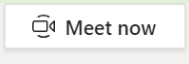
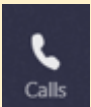


CBSD Microsoft Teams Settings 09-10-2020



	Students	Teachers	Guests
Chat 	<ul style="list-style-type: none"> • Chat in any meeting that they are in. • Chat is <u>currently off</u>. • Students have no chat icon. 	<ul style="list-style-type: none"> • Chat is fully functional. 	<ul style="list-style-type: none"> • No access to chat unless invited to a meeting through a calendar invite.
Calendar/ Meeting 	<ul style="list-style-type: none"> • Unable to <u>create</u>. • Can <u>attend</u> with full chat, video, and screen share. • Can't <u>take control</u> of the meeting. 	<ul style="list-style-type: none"> • <u>Can create</u> calendar meetings with students, staff and guests 	<ul style="list-style-type: none"> • Do not have the option to take control of the user's screen.
Meet Now 	<ul style="list-style-type: none"> • Unable to <u>create</u>. • <u>Can attend</u> with a full chat, video, and screen share. 	<ul style="list-style-type: none"> • Can initiate a Meet Now meeting with students and staff. 	<ul style="list-style-type: none"> • Can attend if invited by a staff member.
Calls 	<ul style="list-style-type: none"> • Unable to initiate. • Can't be called. 	<ul style="list-style-type: none"> • Can initiate calls with staff only. <p><i>NOTE: Not on for students or guests because if this is on, students can call staff at any time.</i></p>	<ul style="list-style-type: none"> • Not available unless through a meeting.